# New Lion Portal

Report New Officers Edit or add member information

- Lion International Home Page
- Click on member login



# We are serving a world in need.

One act of kindness at a time.



#### Log in page for the Lions Portal





Choose the correct option



# The Lion Portal is now available. Get started.

#### Never logged into Lion Portal?

Setup your new Lion Portal account in a few steps using your Lion Account



Login using your current account



Review your credentials



Setup your password



Start using the Lion Portal

Get Started

#### Already logged into Lion Portal?

You are all set! Use the button below to go to the Lion Portal.

Go to Lion Portal

#### **Register for Lion Portal**

New registrations will be accepted shortly after our initial launch period.

Click here to learn more about Lion Portal

#### Insert your login credentials



Select MY CLUB To update your club information

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C Lion	Portal			Search	Search	٢
Home	Membership ~	Service ~	Learn	Reports/Insights ~	More ~	
MY MEMBE	RSHIP	Welcome St	even Vant	MY CA	ASSOCIATION	

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# This is the home page for "MY CLUB"

🗸 🚳 Home   Lions	Clubs Internation: × 🔇 Ac	count: AUBURN WILLIAN	ns × +			- 0
← → C ==	https://lionsinternational.m	y.site.com/s/account	/001Ns00000EDfwzIAD/auburn-willi	ams		
Li	on Porta				Search	Search 🔔 🚨
Hom	ne Memb	oership ~	Service ~	Learn	Reports/Insights ~	More ~
Accour AUBU	JRN WILLIAMS					+ Follow
Lion ID 108690	Type Lions Club	Status Active	Billing Address <u>Auburn, Michigan</u> <u>United States</u> Auburn, Michigan	Active Mem 37	nber Count	
Club Details	Club Statements	Club Service	United States Activities Club Finan	cial Details	Member Ac Club	Actions
Account Name AUBURN WILLI	IAMS		Type		Manage Club Mem	ibers
Parent Account District 11 D1	9		Active Member Count 37			

Scroll down to see these options Select Manage Club Officers

G Account: AUBURN WILLIA	ams × +	- 0 ×
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Club Details Club Statements Club Servic	e Activities Club Financial Details	Member Ac Club Actions
Account Name AUBURN WILLIAMS	Type 1 Lions Club	Manage Club Members
Parent Account District 11 D1	Active Member Count 37	
Region or Zone <sup>®</sup> Zone:1	Club Specialty	Manage Club Officers
Lion ID <b>1</b> 108690	Club Sub-Specialty	
Youth Programs	Specialty Description	Manage Delegates
	Charter Established Date 6/17/2010	
✓ Club Details		View Delegates
Description	Website http://www.e-clubhouse.org/sites/auburn_william s/	View Club Officers
✓ Address		

### Select Manage Club Officers and the create new assignment then "Next"

Ome   Lions Clubs Internation: ×	Account: AUBURN WILLIAMS × +		— ō	) ×
← → C 😅 https://lionsinternational	I.my.site.com/s/account/001Ns00000EDfwzIAD/auburn-williams	९ 🛧 🔼	រា 🗆	<b>()</b> :
Club Details Club Statements	Club Service Activities Club Financial Details	Member Ac Club Actions		
Account Name AUBURN WILLIAMS	Type 🚯 🖉 🖉 Lions Club	Markage Club Members		
Parent Account District 11 D1	Manage Club Officers			
Region or Zone	* Select from the options below	age Club Officers		
Lion ID 108690	<ul> <li>Create New Assignment</li> <li>End Assignment</li> </ul>			
Youth Programs	Add Officer Address	nage Delegates		
		Next		
✓ Club Details		Jew Delegates		
Description	Website http://www.e-clubhouse.org/sites/auburn_william s/	View Club Officers	(	•

✓ Address

# Select Upcoming Lion Year then "Next"

✓	account: AUBURN WILLIAMS × +		ð	×
← → C 25 https://lionsinternational.r	ny.site.com/s/account/001Ns00000EDfwzIAD/auburn-williams	۹ 🛧 😕 🗅	10	:
Club Details Club Statements	Club Service Activities Club Financial Details	Member Ac Club Actions		
Account Name AUBURN WILLIAMS	Type 🕄 🖍 Lions Club	X Manage Club Members		
Parent Account District 11 D1	Manage Club Officers			
Region or Zone Zone:1	When Should This Assignment Begin?	age Club Officers		
Lion ID 108690	* Current Lion Year			
Youth Programs	Upcoming Lion Year	nage Delegates		
	Previous	Next		
✓ Club Details		ew Delegates		
Description	Website http://www.e-clubhouse.org/sites/auburn_william s/	View Club Officers	6	

#### Choose Officer type then "Next"



#### Select from drop down menu the officer Then Official for LCI officer titles Then select "Next"



#### Choose the correct title Scroll down as needed Then Select "Next:



✓ Address

#### Scroll down to find Lion Member if necessary

O Home   Lions Clubs Internation: × S Acco	ount: AUBURN WILLIAMS × +	- 0 X
← → C 😁 https://lionsinternational.my	site.com/s/account/001Ns00000EDfwzIAD/auburn-williams	옥 ☆ 😕 🗗   🌾 🗄
Club Details Club Statements	Club Service Activities Club Financial Details	Member Xc Club Actions
Account Name AUBURN WILLIAMS	Manage Club Officers	ge Club Members
Parent Account District 11 D1	* Officer Title	
Region or Zone <sup>®</sup> Zone:1	Club Director	age Club Officers
Lion ID <b>O</b> 108690	Active Members Showing 37 of 37 items • 1 item selected	
Youth Programs	Q Search this list	nage Delegates
	Full NameMember IDJohn Schmidt4147657	
✓ Club Details	Rosalie Schmidt 4147660	ew Delegates
Description	Gerald Stagray 1281940 http://www.e-clubhouse.org/sites/auburn_william	View Club Officers

#### Select member then "Next"

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Club Details Club Statements	Club Service Activities Club F	inancial Details	Member Xc Club Actions		
Account Name AUBURN WILLIAMS	Manag	ge Club Officers	ge Club Members		
Parent Account District 11 D1	🔵 Debra Van Tol	3220424			
Region or Zone	Sandra Vantol	3856210 3928418	age Club Officers		
Lion ID() 108690	Steven Vantol	3212937			
Youth Programs	Jane M Volders	3861214	nage Delegates		
	Mary A Williams	5714898	·		
✓ Club Details Description		Previous	Next ew Delegates		
	http://www.e-clubl s/	nouse.org/sites/auburn_william	View Club Officers		

Choose if you would like to edit Address You can also review the information here Then select "Next"



✓ Address

### Edit the Officer information the scroll down to complete

Club Details Club Statement	ts Club Service Activities Club F	inancial Details	Member	Xc Club Action	ns		
Account Name AUBURN WILLIAMS	Manag	ge Club Officers		ge Club Members			
Parent Account District 11 D1	If the Officer Address is different f	rom the Home Address, upd	ate it now.	*			
Region or Zone Zone:1	Home Address: 4851 Raymond Rd	Officer Address Country		age Club Officers			
Lion ID <b>1</b> 108690	Midland, Michigan 48642 United States	United States	•				
Youth Programs		4851 Raymond Ro	d	nage Delegates			
		City	// State/Province				
N Club Details		Midland	M <b>•</b>	ew Delegates			
V Club Details		Zip/Postal Code					
Description		48642		•			

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# After editing choose "Save"

<ul> <li>✓ Image: Home   Lions Clubs Internation: × Son According to Accord to Ac</li></ul>	ount: AUBURN WILLIAMS × + v.site.com/s/account/001Ns00000EDfwzIAD/aubur	n-williams	۹ 🕁	) 13	- 5	0   🏈	>
Club Details Club Statements	Club Service Activities Club F	inancial Details Mem	nber Xc Club Actio	ns			
Account Name AUBURN WILLIAMS	Manag	ge Club Officers	ge Club Members				
Parent Account District 11 D1	United States	Street					
Region or Zone		4851 Raymond Rd	age Club Officers				
Lion ID <b>0</b> 108690		City State/Provi	rince				
Youth Programs		Zip/Postal Code	nage Delegates				
		48642					
✓ Club Details		Previous	ew Delegates				
Description	http://www.e-clubł	nouse org/sites/auburn_william	, i				
	s/		View Club Officers			G	-)

✓ Address

You will get this screen showing success and the option to create other assignments You can always return to the Manage Officers to edit and add or delete



#### From MY CLUB Select Manage Club Members

lub Details Club Statements Club Servio	ce Activities Club Financial Details	Member Ac Club Actions
Account Name AUBURN WILLIAMS	Type 1 Lions Club	Manage Club Members
Parent Account District 11 D1	Active Member Count 37	
Region or Zone Zone:1	Club Specialty	Manage Club Officers
Lion ID <b>1</b> 108690	Club Sub-Specialty	
Youth Programs	Specialty Description	Manage Delegates
	Charter Established Date	
<ul> <li>Club Details</li> </ul>		View Delegates
Description	Website http://www.e-clubhouse.org/sites/auburn_william s/	View Club Officers

# Choose from the menu what you would like to do Then CHOOSE "Next"

G Acco	ount: AUBURN WILLIAMS × +	- 0 X
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108690 Lions Club	Active Auburn, Michigan 37 United States	×
Club Details Club Statements	Manage Club Members	c Club Actions
Account Name AUBURN WILLIAMS	Choose what you want to manage below.	ge Club Members
Parent Account District 11 D1	• · · · · · · · · · · · · · · · · · · ·	
Region or Zone Zone:1	Add New Member Edit Member	age Club Officers
Lion ID <b>O</b> 108690	<ul> <li>Transfer Member</li> <li>Drop Member</li> </ul>	
Youth Programs		nage Delegates
		Maria Delevator
✓ Club Details		View Delegates
Description	Website	

#### This screen shows menu to select the member to edit

O Home   Lions Clubs Internation: × S Account	nt: AUBURN WILLIAMS × +		– 0 ×
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108690 Lions Club	Active Auburn, Michigan United States	37	×
	Manage Clui	b Members	
Club Details Club Statements			Club Actions
Account Name AUBURN WILLIAMS	Select Member to Edit		ge Club Members
Parent Account	Showing 37 of 37 items		
District 11 D1	Q Search this list		
Region or Zone() Zone:1	Name 🗸 🗸	Member ID 🗸 🗸	age Club Officers
Lion ID	O Darlene Anderson	5259340	
108690 	O Day Castro Castro	5333821	
	Anne Charbonneau	5754924	nage Delegates
	🔘 Terri Charbonneau	6252571	
			View Delegates
✓ Club Details			
Description	Website		

#### Scroll to the member the choose "Next"



#### Choose details t=you would like to edit the Select "Next"



#### Add or edit the information

- D		
← → C 😅 https://lionsinternational.my.	site.com/s/account/001Ns00000EDfwzIAD/auburn-williams	< ☆ ዾ ひ   ± :</th
108690 Lions Club	Active Auburn, Michigan 37 United States	×
	Manage Club Members	
Club Details Club Statements	Member's ID:	c Club Actions
Account Name AUBURN WILLIAMS	3220424 Work Phone	ge Club Members
Parent Account District 11 D1		
Region or Zone     Zone:1	Home Phone 989-496-3541	age Club Officers
Lion ID	Mobile Phone	
Youth Programs	989-430-1824	nage Delegates
	Email	
	liondebravantol@gmail.com	
✓ Club Details	Alternate Email	View Delegates
Description	Website	

#### Scroll down to chose "Next" This will save the changes

✓	JBURN WILLIAMS × +	- 0 ×
← → C 😅 https://lionsinternational.my.site.c	om/s/account/001Ns00000EDfwzIAD/auburn-williams	९ 🛧 😕 🗗 । 🌍 🗄
C Lion Portal	Manage Club Members	Search 📮 😩
Home Membe	989-430-1824	î;hts ∽ More ∽
Account         AUBURN WILLIAMS         Lion ID       Type         108690       Lions Club	Email liondebravantol@gmail.com Alternate Email you@example.com Fax	+ Follow
Club Details Club Statements Account Name AUBURN WILLIAMS	Previous	Next
Parent Account District 11 D1	Active Member Count 37	